



**Policies & Procedures**  
**Payson Location**  
Effective 5/1/2010

**PAYMENT OF TUITION**

- A once annual, insurance and registration fee will be collected upon enrollment. This fee is \$10 per child or \$15 per family.
- With the exception of swim team, payment for the first four weeks is due at the time of enrollment. All other weeks of lessons will be collected on June 21<sup>st</sup>. If enrolling after June 21<sup>st</sup> tuition will be due at the time of enrollment.
- With exception of Monday, May 31<sup>st</sup>, lessons will be pro-rated by the week only.
- **Once paid, tuition is non refundable.**
- We reserve the right to combine or cancel any class at any time.
- By your first lesson the Release Waiver and Payment Authorization forms must be signed.

**ENROLLMENT: STARTING AND STOPPING YOUR LESSONS**

- Enrollment opens May 1<sup>st</sup> for all students who intend to begin lesson the week of June 1<sup>st</sup>. After June 1<sup>st</sup> all enrollment must be conducted not more than one week before the planned lesson start date.
- Students must enroll a minimum of two weeks or may reserve a class spot for the entire summer.
- If you choose to stop lessons for a vacation or another temporary break, your class spot will not be guaranteed. However, you can re-enroll up to one week before your planned re-start date without penalty or fee.

**MISSED CLASSES**

- No refunds or credits will be given for missed classes.
- Make-up lessons will not be offered.

**SWIM DIAPERS**

- If your child is **under the age of three**, he/she must wear an approved swim diaper regardless of potty training. If your child is over the age of three, but you feel a possibility for an accident still exists, please put him/her in an approved swim diaper. Fecal accidents may shut down the pool and cause great disruption to EVO customers and staff.

Where Learning to Swim Has Evolved